

Hokkaido University

Kita 8, Nishi 5, Kita-ku, Sapporo, Hokkaido 060-0808, JAPAN

Consent to Transfer and Process Personal Data

I hereby confirm that I have been fully advised on international transfer and process of my personal data, and give my consent to National University Corporation Hokkaido University (hereinafter referred to as HU) transferring and processing my personal data for the following purpose(s):

- ☐ Screening process of enrollment
 - ☐ Admission, registration and administration procedures
 - ☐ Provision of student support services, e.g. counselling, medical center
 - ☐ Issuance of library card, student ID card, ELMS(Educational Information System) ID Number and Password
 - ☐ Provision of university accommodation
 - ☐ Academic Affairs, teaching and learning, examination, assessment, disciplinary issues
 - ☐ Registration for issuing Certificate of Eligibility
 - ☐ Emergency contact, provision of data to police or government institution in case of Contingencies
 - ☐ Public relations (e.g. brochures, website SNS) and inter-faculty information sharing
- (Please check all relevant boxes to indicate your consent.)

Signature

Name (Please print)

Date

- You can withdraw your consent at any time.
- Your withdrawal will not affect the lawfulness of your personal data that has been already transferred and processed prior to the withdrawal.
- HU enforces compliance with GDPR. As National University Corporation, the European Commission's adequacy decision does not apply to HU. HU handles your personal data lawfully and securely in accordance with Hokkaido University Personal Information Management Rules.

How We handle Your Personal Data

Hokkaido University (hereinafter referred to as HU) ensures compliance with General Data Protection Regulation (hereinafter referred to as GDPR).

HU securely handles and safeguards your personal data in accordance with the Hokkaido University Personal Information Management Rules.

1. How We Use Your Personal Data

HU uses your personal data for the following purpose(s). HU will not use your personal data for other purposes unless stated by the laws and regulations of member countries of the EU, the EEA, and Japan.

- ◆ Screening process of enrollment
- ◆ Admission, registration and administration of studies
- ◆ Provision of student support services, e.g. counselling, medical center,
- ◆ Issuance of library card, student ID card, ELMS (Educational Information System) ID Number and Password
- ◆ Provision of university accommodation
- ◆ Academic Affairs, teaching and learning, examination, assessment, disciplinary issues
- ◆ Registration for issuing Certificate of Eligibility
- ◆ Emergency contact, provision of data to police or government institution in case of contingencies
- ◆ Public relations (e.g. brochures, website, SNS) and inter-faculty information sharing

2. Legal Basis on Processing Your Data

HU processes your personal data with your consent (GDPR, Article 6, Paragraph 1 (a)).

3. Withdrawal of Your Consent

You can withdraw your consent at any time. Your withdrawal will not affect the lawfulness of your personal data that has already been processed with your consent prior to the withdrawal.

4. How Long We Keep Your Data

Your personal data will be kept for unspecified period of time to compile the HU archives.

5. Your Rights on Your Personal Data

You, as data subject (an individual whose personal data is collected, held and processed), have following rights as stated in GDPR, as well as other related laws and regulations:

- To access your personal data.
- To have your inaccurate personal data corrected.
- To have your personal data deleted where appropriate.
- To restrict the processing of your personal data
- To object the processing of your personal data
- To transfer your personal data to third-party entities.

6. How to File a Complaint

If you are not happy with the way your personal data is handled, or the response you received from HU, you have the right to file a complaint to a supervisory authority defined in GDPR (Article 51, Paragraph 1).

7. Entrusting Your Personal Data

Upon ensuring the secure handling and appropriate safeguards, we entrust the operation of registering your personal data to NEXIS (株式会社ネクシス).

8. Sharing Your Personal Data

HU shares your personal data with Ministry of Justice (Tokyo and Sapporo Immigration Bureau), Ministry of Education, Culture, Sports, Science and Technology (Higher Education Bureau Student Support and Exchange Division), Sapporo Municipal Government, Hokkaido Prefectural Government when the public institute has obligations or a legitimate reason to collect data.

- ✧ Sapporo Immigration Bureau: Nishi12 Odori, Chuo-ku Sapporo 060-0042 Japan
- ✧ General Affairs Division, Immigration Bureau, Ministry of Justice: 1-1-1 Kasumigaseki, Chiyoda-ku, Tokyo 100-8977 Japan
- ✧ Ministry of Education, Culture, Sports, Science and Technology: 3-2-2 Kasumigaseki, Chiyoda-ku Tokyo 100-8959 Japan
- ✧ Sapporo Municipal Government: Kita1 Nishi 2, Chuo-ku Sapporo 060-8611 Japan
- ✧ Hokkaido Government: Kita3 Nishi6, Chuo-ku Sapporo 060-8588 Japan

9. Adequacy Decisions

HU is governed by IAA (Incorporated Administrative Agency) Personal Information Protection Act. The European Commission's adequacy decision is not applicable to HU.

Please make inquiries to:

Hokkaido University, Graduate School and School of Engineering, International Affairs Office of Engineering

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